



Recycle Bin



Mozilla Firefox



TimeTrex_Standard_Edition-w
indows-installer



TimeTrex
Payroll and Time Management

Windows Installation



Recycle Bin



Mozilla Firefox



TimeTrex_Standard_Edition-w
indows-installer

Once you have downloaded TimeTrex to your computer, simply double click the icon to begin the installation process.



Recycle Bin



Mozilla Firefox



TimeTrex_Stan-
dard_Edition-w
indows-installe
r



Recycle Bin



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TimeTrex_Stan
dard_Edition-w
indows-installe
r



Recycle Bin



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dard_Edition-w
indows-installe
r



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r



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r



Recycle Bin



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TimeTrex_Stan-
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indows-installe
r



Recycle Bin



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TimeTrex_St...



Recycle Bin



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TimeTrex_St...



Recycle Bin

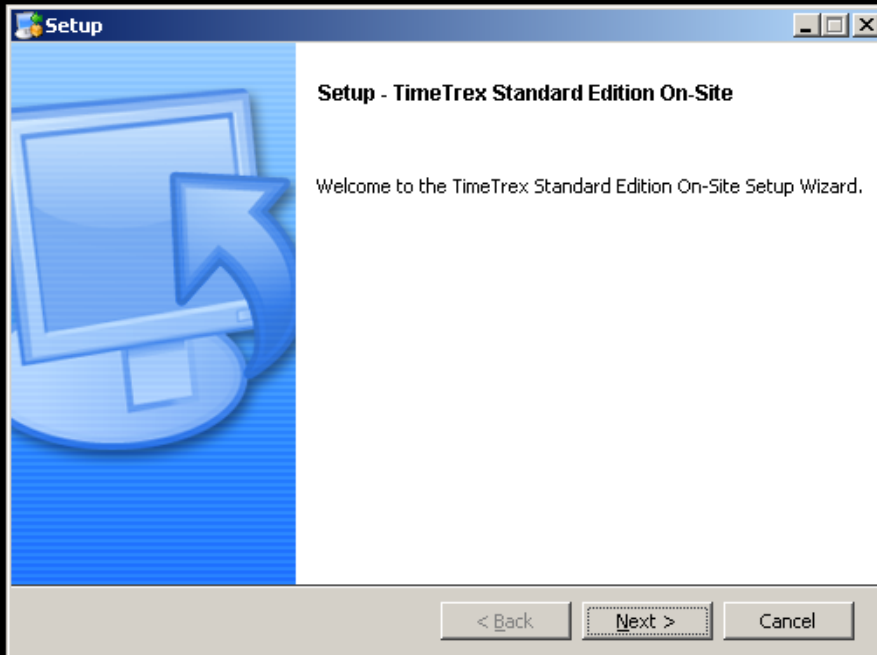


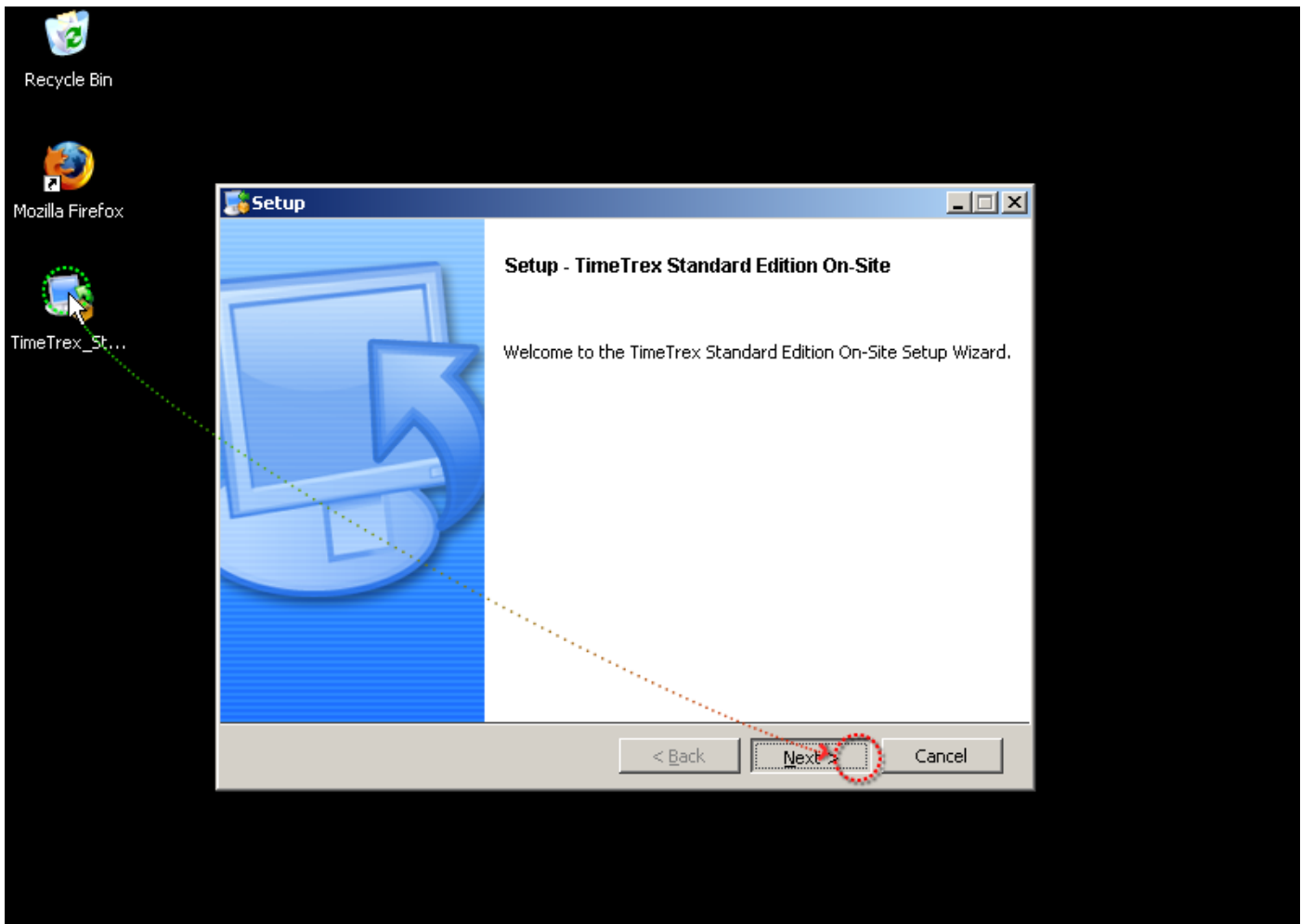
Mozilla Firefox



TimeTrex_St...

The setup wizard will appear and you can follow the on-screen instructions to complete the installation process.







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TimeTrex_St...

Setup

License Agreement 

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 I do not accept the agreement

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<http://www.mozilla.org/MPL/MPL-1.1.html>

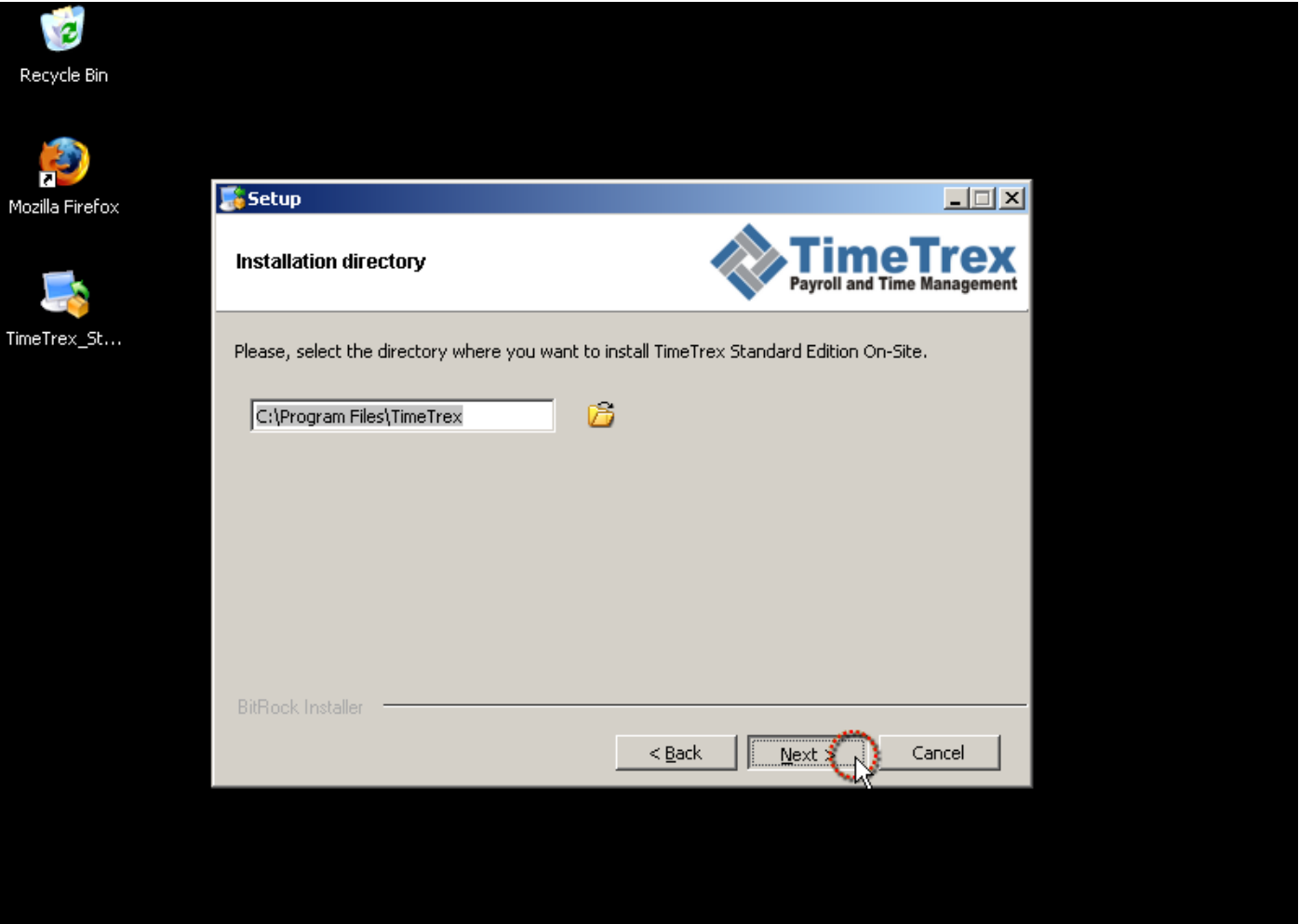
TIMETREX PUBLIC LICENSE

Do you accept this license?

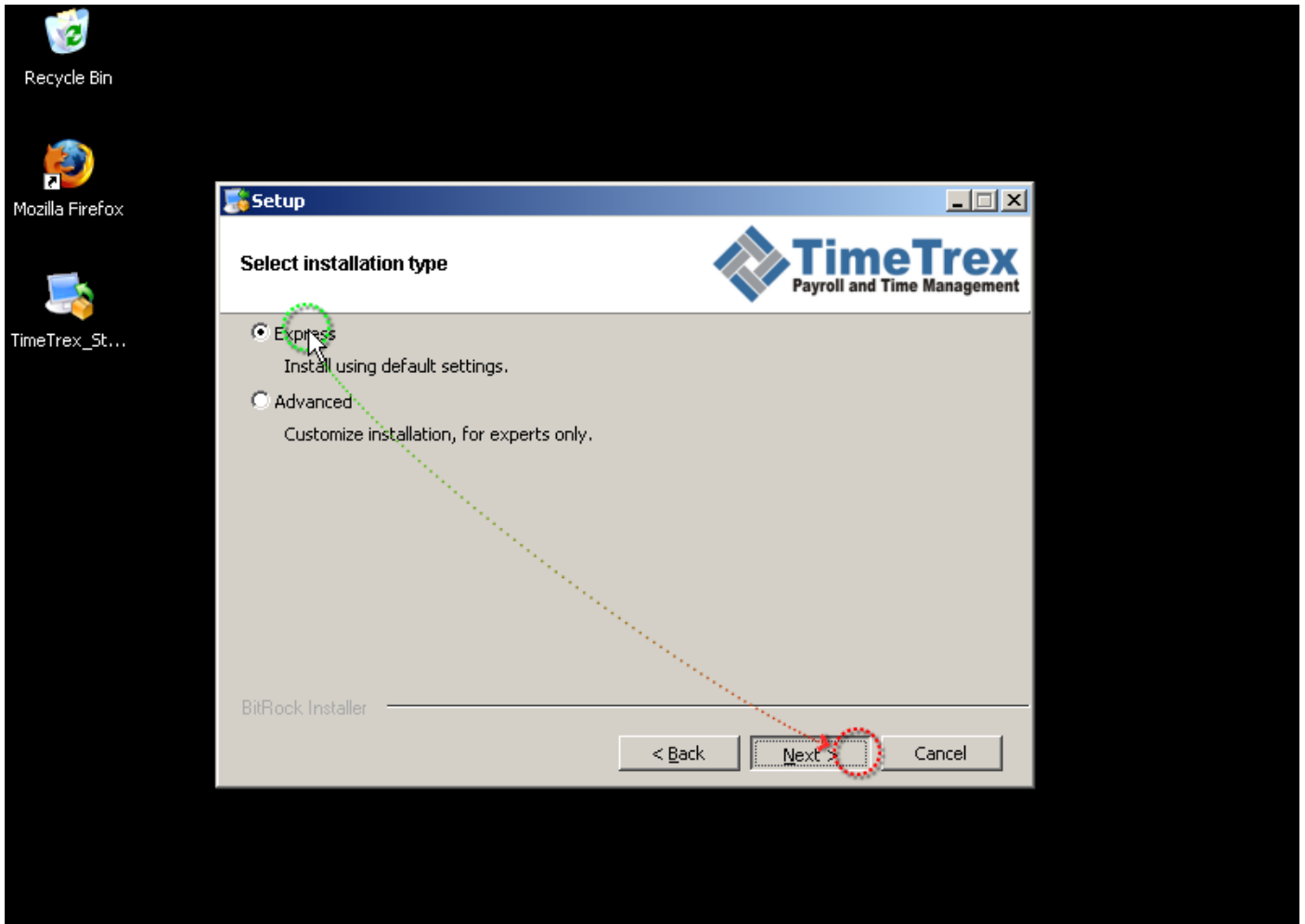
- I accept the agreement
- I do not accept the agreement

BitRock Installer

< Back Next > Cancel









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TimeTrex_St...

Setup

Ready to Install



Setup is now ready to begin installing TimeTrex Standard Edition On-Site on your computer.

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TimeTrex_St...

Setup

Installing



Please wait while Setup installs TimeTrex Standard Edition On-Site on your computer.

Installing

Preparing to Install

BitRock Installer

< Back Next > Cancel



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TimeTrex_St...

Setup

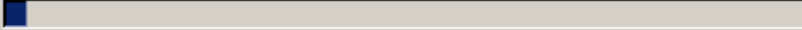
Installing



Please wait while Setup installs TimeTrex Standard Edition On-Site on your computer.

Installing

Unpacking C:\Program Files\TimeTrex\apache2\icons\small\comp1.png



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< Back Next > Cancel



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TimeTrex_St...

Setup

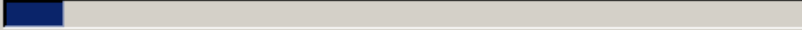
Installing



Please wait while Setup installs TimeTrex Standard Edition On-Site on your computer.

Installing

Unpacking C:\Program Files\TimeTrex\apache2\bin\iconv\mac-thai.so



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< Back Next > Cancel



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TimeTrex_Std...

Setup

Installing



Please wait while Setup installs TimeTrex Standard Edition On-Site on your computer.

Installing

Unpacking C:\Program Files\TimeTrex\apache2\bin\iconv\iso-ir-102.so

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< Back Next > Cancel



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TimeTrex_St...

Setup

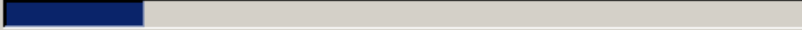
Installing



Please wait while Setup installs TimeTrex Standard Edition On-Site on your computer.

Installing

Unpacking C:\Program Files\TimeTrex\apache2\conf\httpd.conf~



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TimeTrex_St...

Setup

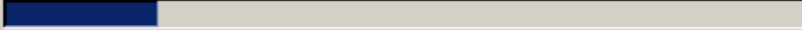
Installing



Please wait while Setup installs TimeTrex Standard Edition On-Site on your computer.

Installing

Unpacking C:\Program Files\TimeTrex\php\extras\openssl\README-SSL.txt



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TimeTrex_St...

Setup

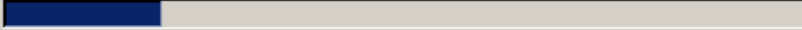
Installing



Please wait while Setup installs TimeTrex Standard Edition On-Site on your computer.

Installing

Unpacking C:\Program Files\TimeTrex\php\extras\pdf-related\cp1250.cpg



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TimeTrex_St...

Setup

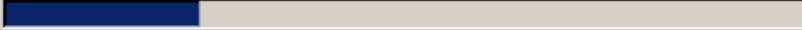
Installing



Please wait while Setup installs TimeTrex Standard Edition On-Site on your computer.

Installing

Unpacking C:\Program Files\TimeTrex\php\PEAR\lib\PEAR.php



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TimeTrex_St...

Setup

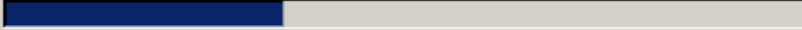
Installing



Please wait while Setup installs TimeTrex Standard Edition On-Site on your computer.

Installing

Unpacking C:\Program [...]\timetrex\unit_tests\PremiumPolicyTest.php



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TimeTrex_St...

Setup


Installing



Please wait while Setup installs TimeTrex Standard Edition On-Site on your computer.

Installing

Unpacking C:\Program [...]eTrex\timetrex\templates\report\T4Summary.tpl



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TimeTrex_St...

Setup


Installing



Please wait while Setup installs TimeTrex Standard Edition On-Site on your computer.

Installing

Unpacking C:\Program [...]\ty\libs\internals\core.run_insert_handler.php



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TimeTrex_St...

Setup


Installing



Please wait while Setup installs TimeTrex Standard Edition On-Site on your computer.

Installing

Unpacking C:\Program [...]\pear\I18Nv2\DecoratedList\AsianCountries.php



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TimeTrex_St...

Setup


Installing



Please wait while Setup installs TimeTrex Standard Edition On-Site on your computer.

Installing

Unpacking C:\Program [...]\timetrex\classes\fpdi\decoders\LZWDecode.php



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TimeTrex_St...

Setup


Installing



Please wait while Setup installs TimeTrex Standard Edition On-Site on your computer.

Installing

Unpacking C:\Program [...]\tcpdf\fonts\ttf2ufm\ttf2ufm-src\other\showdf



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< Back Next > Cancel



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TimeTrex_St...

Setup


Installing



Please wait while Setup installs TimeTrex Standard Edition On-Site on your computer.

Installing

Unpacking C:\Program [...]eTrex\timetrex\classes\tcpdf\fonts\veramobi.z



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TimeTrex_St...

Setup


Installing



Please wait while Setup installs TimeTrex Standard Edition On-Site on your computer.

Installing

Creating uninstaller 75%



BitRock Installer

< Back Next > Cancel



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TimeTrex_St...

Setup

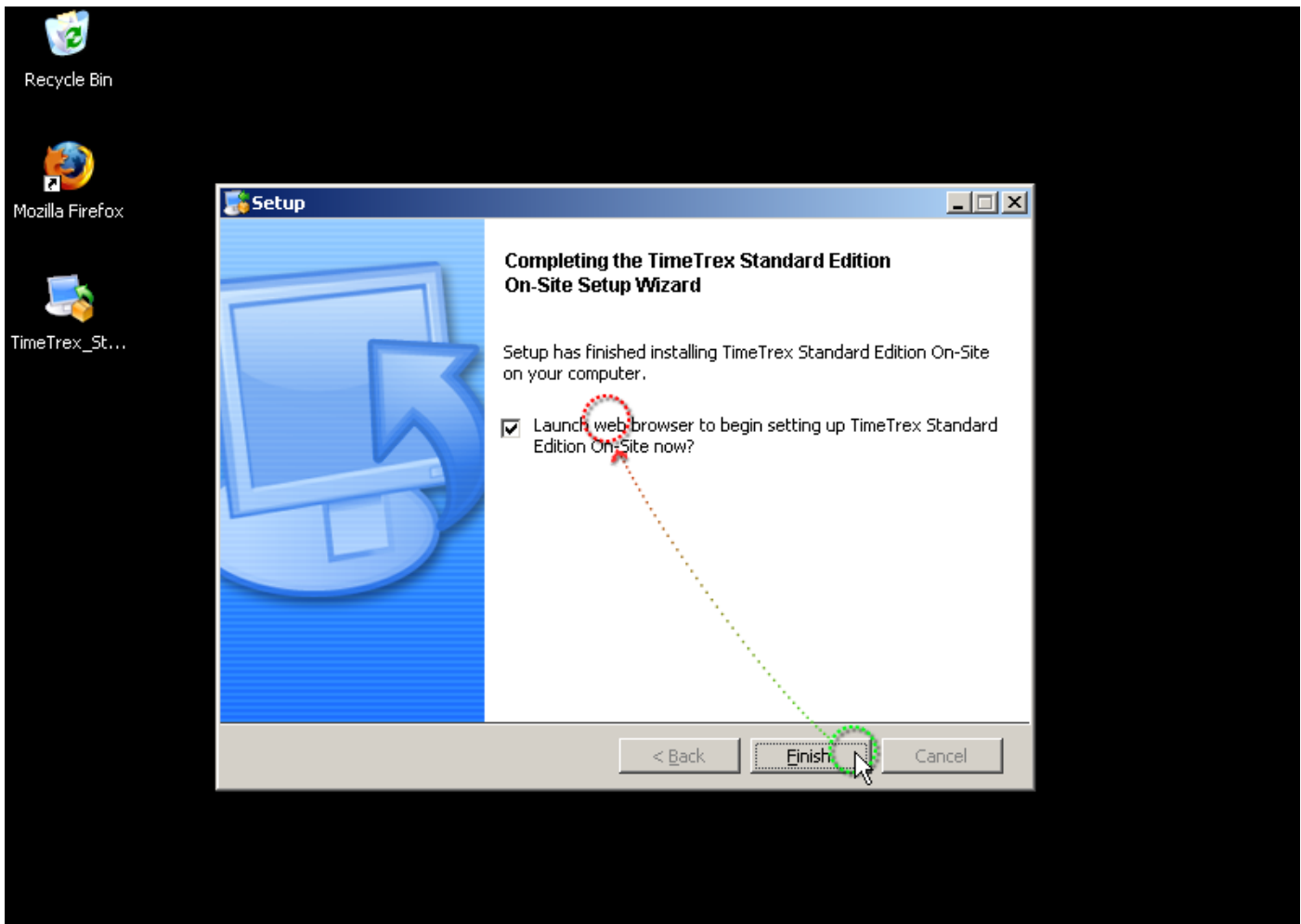
Completing the TimeTrex Standard Edition On-Site Setup Wizard

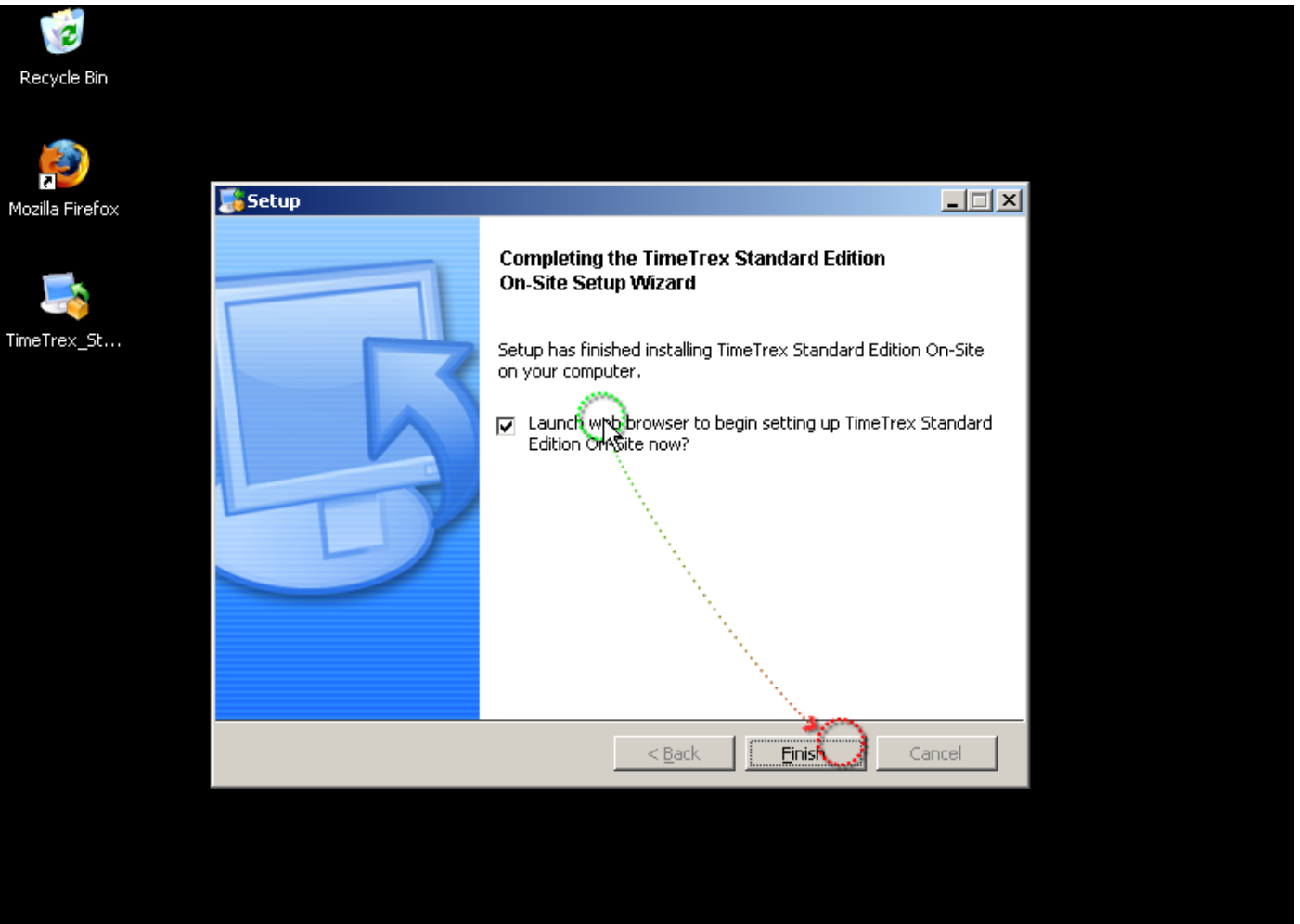
Setup has finished installing TimeTrex Standard Edition On-Site on your computer.

Launch web browser to begin setting up TimeTrex Standard Edition On-Site now?

Once the installation is complete, the installer will launch your web browser so you can begin setting up TimeTrex for your organization.

< Back **Finish** Cancel







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TimeTrex_St...

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File Edit View History Bookmarks Tools Help

1. License Acceptance

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```
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-----

1. Definitions.

1.0.1. "Commercial Use" means distribution or otherwise making the Covered
Code available to a third party.
1.1. "Contributor" means each entity that creates or contributes to the
creation of Modifications.

1.2. "Contributor Version" means the combination of the Original Code, prior
```

I Accept

Start

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File Edit View History Bookmarks Tools Help

2. System Check Acceptance

In order for your TimeTrex installation to function properly, the following system check items listed below are marked as OK. If any of the items are marked as failed, you will need to address the issue before proceeding.

The **System Check Acceptance** just confirms that the installation process has installed all the necessary components, in most cases you can simply click the **Next** button at the bottom of this page.

PHP Requirements		Other Requirements	
Database Engine:	OK	Configuration File (timetrex.ini.php):	OK
BCMATH Enabled:	OK	Writable Cache Directory:	OK
GETTEXT Enabled:	OK	Writable Storage Directory:	OK
CALENDAR Enabled:	OK	Writable Log Directory:	OK
SOAP Enabled:	OK	Empty Cache Directory:	OK
GD Enabled:	OK		
SimpleXML Enabled:	OK		
MAIL Enabled:	OK		
PEAR Enabled:	OK		
Safe Mode Turned Off:	OK		
Magic Quotes GPC Turned Off:	OK		
Memory Limit:	OK(512M)		

- Your TimeTrex configuration file (timetrex.ini.php) is located at:
C:\Program Files\TimeTrex\timetrex\includes\..\timetrex.ini.php
- Your PHP configuration file (php.ini) is located at:
C:\Program Files\TimeTrex\php\php.ini, the include path is: **.";C:\Program Files\TimeTrex/php/pear/lib/;C:\Program Files\TimeTrex/php/tmp"**

TimeTrex - Mozilla Firefox

File Edit View History Bookmarks Tools Help

2. System Check Acceptance

In order for your TimeTrex installation to function properly, please ensure all of the system check items listed below are marked as **OK**. If any are red, please take the necessary steps to fix them.

TimeTrex Version:		OK (v2.2.8)
PHP Version:		OK (v5.2.4)
PHP Requirements		Other Requirements
Database Engine:	OK	Writable TimeTrex Configuration File (timetrex.ini.php): OK
BCMATH Enabled:	OK	Writable Cache Directory: OK
GETTEXT Enabled:	OK	Writable Storage Directory: OK
CALENDAR Enabled:	OK	Writable Log Directory: OK
SOAP Enabled:	OK	Empty Cache Directory: OK
GD Enabled:	OK	
SimpleXML Enabled:	OK	
MAIL Enabled:	OK	
PEAR Enabled:	OK	
Safe Mode Turned Off:	OK	
Magic Quotes GPC Turned Off:	OK	
Memory Limit:	OK(512M)	

- Your TimeTrex configuration file (timetrex.ini.php) is located at:
C:\Program Files\TimeTrex\timetrex\includes\..\timetrex.ini.php
- Your PHP configuration file (php.ini) is located at:
C:\Program Files\TimeTrex\php\php.ini, the include path is: **.";C:\Program Files\TimeTrex/php/pear/lib/;C:\Program Files\TimeTrex/php/tmp"**

TimeTrex - Mozilla Firefox

File Edit View History Bookmarks Tools Help

PHP Requirements		Other Requirements	
Database Engine:	OK	Writable TimeTrex Configuration File (timetrex.ini.php):	OK
BCMATH Enabled:	OK	Writable Cache Directory:	OK
GETTEXT Enabled:	OK	Writable Storage Directory:	OK
CALENDAR Enabled:	OK	Writable Log Directory:	OK
SOAP Enabled:	OK	Empty Cache Directory:	OK
GD Enabled:	OK		
SimpleXML Enabled:	OK		
MAIL Enabled:	OK		
PEAR Enabled:	OK		
Safe Mode Turned Off:	OK		
Magic Quotes GPC Turned Off:	OK		
Memory Limit:	OK(512M)		

- Your TimeTrex configuration file (timetrex.ini.php) is located at:
C:\Program Files\TimeTrex\timetrex\includes\..\timetrex.ini.php
- Your PHP configuration file (php.ini) is located at:
C:\Program Files\TimeTrex\php\php.ini, the include path is: **.";C:\Program Files\TimeTrex/php/pear/lib/;C:\Program Files\TimeTrex/php/tmp"**
- Detailed [PHP Information](#)

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File Edit View History Bookmarks Tools Help

PHP Requirements		Other Requirements	
Database Engine:	OK	Writable TimeTrex Configuration File (timetrex.ini.php):	OK
BCMATH Enabled:	OK	Writable Cache Directory:	OK
GETTEXT Enabled:	OK	Writable Storage Directory:	OK
CALENDAR Enabled:	OK	Writable Log Directory:	OK
SOAP Enabled:	OK	Empty Cache Directory:	OK
GD Enabled:	OK		
SimpleXML Enabled:	OK		
MAIL Enabled:	OK		
PEAR Enabled:	OK		
Safe Mode Turned Off:	OK		
Magic Quotes GPC Turned Off:	OK		
Memory Limit:	OK(512M)		

- Your TimeTrex configuration file (timetrex.ini.php) is located at:
C:\Program Files\TimeTrex\timetrex\includes\..\timetrex.ini.php
 - Your PHP configuration file (php.ini) is located at:
C:\Program Files\TimeTrex\php\php.ini, the include path is: ".;C:\Program Files\TimeTrex/php/pear/lib/;C:\Program Files\TimeTrex/php/tmp"
 - Detailed [PHP Information](#)

Back Re-Check Next

Server response time: 1.901 seconds.
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3. Database Configuration

Initializing database, please wait...



Server response time: 1.236 seconds.
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File Edit View History Bookmarks Tools Help

3. Database Configuration

Initializing database, please wait...



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File Edit View History Bookmarks Tools Help

5. Company Information

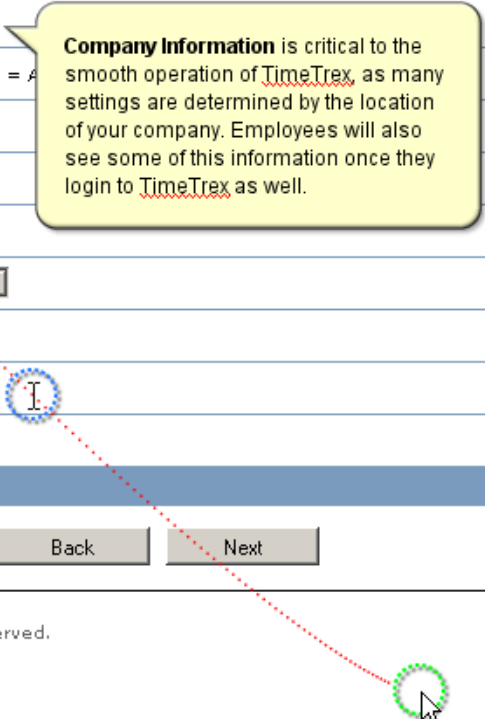
Please enter your company information below.

Company Full Name:	<input type="text"/>
Company Short Name:	<input type="text"/> (ie: America Online = A
Address (Line 1):	<input type="text"/>
Address (Line 2):	<input type="text"/>
City:	<input type="text"/>
Country:	Canada
Province / State:	Alberta
Postal/Zip Code:	<input type="text"/>
Phone:	<input type="text"/>

Back Next

Server response time: 1.019 seconds.
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Powered By TimeTrex



Company Information is critical to the smooth operation of TimeTrex, as many settings are determined by the location of your company. Employees will also see some of this information once they login to TimeTrex as well.

5. Company Information

Please enter your company information below.

Company Full Name:	<input type="text" value="A"/>
Company Short Name:	<input type="text"/> (ie: America Online = AOL, no spaces)
Address (Line 1):	<input type="text"/>
Address (Line 2):	<input type="text"/>
City:	<input type="text"/>
Country:	<input type="text" value="Canada"/>
Province / State:	<input type="text" value="Alberta"/>
Postal/Zip Code:	<input type="text"/>
Phone:	<input type="text"/>

Back

Next

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5. Company Information

Please enter your company information below.

Company Full Name:	<input type="text" value="ABC Company"/>
Company Short Name:	<input type="text" value="A"/> (ie: America Online = AOL, no spaces)
Address (Line 1):	<input type="text"/>
Address (Line 2):	<input type="text"/>
City:	<input type="text"/>
Country:	<input type="text" value="Canada"/>
Province / State:	<input type="text" value="Alberta"/>
Postal/Zip Code:	<input type="text"/>
Phone:	<input type="text"/>

Back

Next

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5. Company Information

Please enter your company information below.

Company Full Name:	<input type="text" value="ABC Company"/>
Company Short Name:	<input type="text" value="ABC"/> (ie: America Online = AOL, no spaces)
Address (Line 1):	<input type="text" value="11"/>
Address (Line 2):	<input type="text"/>
City:	<input type="text"/>
Country:	<input type="text" value="Canada"/>
Province / State:	<input type="text" value="Alberta"/>
Postal/Zip Code:	<input type="text"/>
Phone:	<input type="text"/>

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5. Company Information

Please enter your company information below.

Company Full Name:	<input type="text" value="ABC Company"/>
Company Short Name:	<input type="text" value="ABC"/> (ie: America Online = AOL, no spaces)
Address (Line 1):	<input type="text" value="123 Main St"/>
Address (Line 2):	<input type="text"/>
City:	<input type="text"/>
Country:	<input type="text" value="Canada"/>
Province / State:	<input type="text" value="Alberta"/>
Postal/Zip Code:	<input type="text"/>
Phone:	<input type="text"/>

Back

Next

Server response time: 1.019 seconds.
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5. Company Information

Please enter your company information below.

Company Full Name:	<input type="text" value="ABC Company"/>
Company Short Name:	<input type="text" value="ABC"/> (ie: America Online = AOL, no spaces)
Address (Line 1):	<input type="text" value="123 Main St"/>
Address (Line 2):	<input type="text"/>
City:	<input type="text" value="N"/>
Country:	<input type="text" value="Canada"/>
Province / State:	<input type="text" value="Alberta"/>
Postal/Zip Code:	<input type="text"/>
Phone:	<input type="text"/>

Back

Next

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5. Company Information

Please enter your company information below.

Company Full Name:	<input type="text" value="ABC Company"/>
Company Short Name:	<input type="text" value="ABC"/> (ie: America Online = AOL, no spaces)
Address (Line 1):	<input type="text" value="123 Main St"/>
Address (Line 2):	<input type="text"/>
City:	<input type="text" value="New York"/>
Country:	<input type="text" value="United States"/>
Province / State:	<input type="text" value="Alberta"/>
Postal/Zip Code:	<input type="text"/>
Phone:	<input type="text"/>

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5. Company Information

Please enter your company information below.

Company Full Name:	<input type="text" value="ABC Company"/>
Company Short Name:	<input type="text" value="ABC"/> (ie: America Online = AOL, no spaces)
Address (Line 1):	<input type="text" value="123 Main St"/>
Address (Line 2):	<input type="text"/>
City:	<input type="text" value="New York"/>
Country:	<input type="text" value="United States"/>
Province / State:	<input type="text" value="Nebraska"/>
Postal/Zip Code:	<input type="text"/>
Phone:	<input type="text"/>

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5. Company Information

Please enter your company information below.

Company Full Name:	<input type="text" value="ABC Company"/>
Company Short Name:	<input type="text" value="ABC"/> (ie: America Online = AOL, no spaces)
Address (Line 1):	<input type="text" value="123 Main St"/>
Address (Line 2):	<input type="text"/>
City:	<input type="text" value="New York"/>
Country:	<input type="text" value="United States"/>
Province / State:	<input type="text" value="New York"/>
Postal/Zip Code:	<input type="text" value="1"/>
Phone:	<input type="text"/>

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5. Company Information

Please enter your company information below.

Company Full Name:	<input type="text" value="ABC Company"/>
Company Short Name:	<input type="text" value="ABC"/> (ie: America Online = AOL, no spaces)
Address (Line 1):	<input type="text" value="123 Main St"/>
Address (Line 2):	<input type="text"/>
City:	<input type="text" value="New York"/>
Country:	<input type="text" value="United States"/>
Province / State:	<input type="text" value="New York"/>
Postal/Zip Code:	<input type="text" value="12345"/>
Phone:	<input type="text" value="5"/>

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TimeTrex - Mozilla Firefox

File Edit View History Bookmarks Tools Help

5. Company Information

Please enter your company information below.

Company Full Name:	<input type="text" value="ABC Company"/>
Company Short Name:	<input type="text" value="ABC"/> (ie: America Online = AOL, no spaces)
Address (Line 1):	<input type="text" value="123 Main St"/>
Address (Line 2):	<input type="text"/>
City:	<input type="text" value="New York"/>
Country:	<input type="text" value="United States"/>
Province / State:	<input type="text" value="New York"/>
Postal/Zip Code:	<input type="text" value="12345"/>
Phone:	<input type="text" value="555-555-5555"/>

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5. Company Information

Please enter your company information below.

Company Full Name:	<input type="text" value="ABC Company"/>
Company Short Name:	<input type="text" value="ABC"/> (ie: America Online = AOL, no spaces)
Address (Line 1):	<input type="text" value="123 Main St"/>
Address (Line 2):	<input type="text"/>
City:	<input type="text" value="New York"/>
Country:	<input type="text" value="United States"/>
Province / State:	<input type="text" value="New York"/>
Postal/Zip Code:	<input type="text" value="12345"/>
Phone:	<input type="text" value="555-555-5555"/>

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TimeTrex - Mozilla Firefox

File Edit View History Bookmarks Tools Help

6. Administrator User

Please enter the administrator user name and password.

IMPORTANT: Please write this information down, as you will need it later to login to TimeTrex


User Name:	<input type="text"/>
Password:	<input type="password"/>
Password (confirm):	<input type="password"/>
First Name:	<input type="text"/>
Last Name:	<input type="text"/>
Email:	<input type="text"/>

Administrator User is first user entered into the TimeTrex database and as such has full access and permissions to all aspects of TimeTrex.

It is **critical** that you remember this user name and password and that you set a valid email address, just in case your password is forgotten, a new one can be emailed to you.

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6. Administrator User

Please enter the administrator user name and password.

IMPORTANT: Please write this information down, as you will need it later to login to TimeTrex

User Name:	<input type="text" value="john.doe"/>
Password:	<input type="password" value="**"/>
Password (confirm):	<input type="password"/>
First Name:	<input type="text"/>
Last Name:	<input type="text"/>
Email:	<input type="text"/>

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6. Administrator User

Please enter the administrator user name and password.

IMPORTANT: Please write this information down, as you will need it later to login to TimeTrex

User Name:	<input type="text" value="john.doe"/>
Password:	<input type="password" value="xxxx"/>
Password (confirm):	<input type="password" value="xx"/>
First Name:	<input type="text"/>
Last Name:	<input type="text"/>
Email:	<input type="text"/>

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6. Administrator User

Please enter the administrator user name and password.

IMPORTANT: Please write this information down, as you will need it later to login to TimeTrex

User Name:	<input type="text" value="john.doe"/>
Password:	<input type="password" value="xxxx"/>
Password (confirm):	<input type="password" value="xxxx"/>
First Name:	<input type="text" value="J"/>
Last Name:	<input type="text"/>
Email:	<input type="text"/>

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6. Administrator User

Please enter the administrator user name and password.

IMPORTANT: Please write this information down, as you will need it later to login to TimeTrex

User Name:	<input type="text" value="john.doe"/>
Password:	<input type="password" value="xxxx"/>
Password (confirm):	<input type="password" value="xxxx"/>
First Name:	<input type="text" value="John"/>
Last Name:	<input type="text" value="D"/>
Email:	<input type="text"/>

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6. Administrator User

Please enter the administrator user name and password.

IMPORTANT: Please write this information down, as you will need it later to login to TimeTrex

User Name:	<input type="text" value="john.doe"/>
Password:	<input type="password" value="xxxx"/>
Password (confirm):	<input type="password" value="xxxx"/>
First Name:	<input type="text" value="John"/>
Last Name:	<input type="text" value="Doe"/>
Email:	<input type="text" value="jd"/>

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TimeTrex - Mozilla Firefox

File Edit View History Bookmarks Tools Help

6. Administrator User


Please enter the administrator user name and password.

IMPORTANT: Please write this information down, as you will need it later to login to TimeTrex

User Name:	<input type="text" value="john.doe"/>
Password:	<input type="password" value="xxxx"/>
Password (confirm):	<input type="password" value="xxxx"/>
First Name:	<input type="text" value="John"/>
Last Name:	<input type="text" value="Doe"/>
Email:	<input type="text" value="john.doe@gmail.com"/>

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6. Administrator User

Please enter the administrator user name and password.

IMPORTANT: Please write this information down, as you will need it later to login to TimeTrex

User Name:	<input type="text" value="john.doe"/>
Password:	<input type="password" value="xxxx"/>
Password (confirm):	<input type="password" value="xxxx"/>
First Name:	<input type="text" value="John"/>
Last Name:	<input type="text" value="Doe"/>
Email:	<input type="text" value="john.doe@gmail.com"/>

Server response time: 1.436 seconds.
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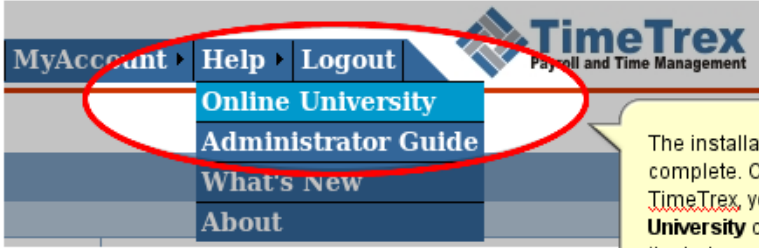
TimeTrex - Mozilla Firefox

File Edit View History Bookmarks Tools Help

Done!

Congratulations! You have successfully installed TimeTrex.

We recommend that you visit our Online University or read our [Administrator Guide](#) to help you get started with TimeTrex. At anytime you can access either from the navigation menu, as shown below.



The screenshot shows a navigation menu with the following items: MyAccount, Help, Logout, Online University, Administrator Guide, What's new, and About. The 'Online University' and 'Administrator Guide' items are highlighted in blue and circled in red.

You may now [login](#) with the user name/password that you created.

Server response time: 0.785 seconds.
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The installation process is now complete. Once you are logged into TimeTrex, you can access our **Online University** or **Administrator Guide** from the help menu along the top of each page:

Help -> Online University
Help -> Administrator Guide

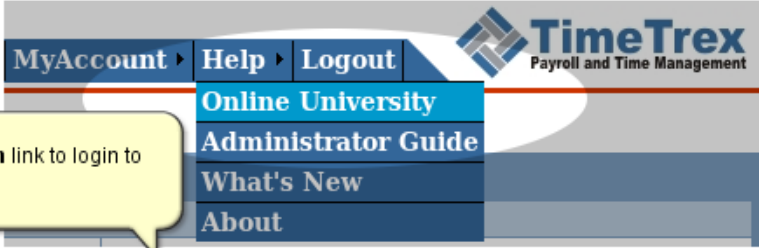
TimeTrex - Mozilla Firefox

File Edit View History Bookmarks Tools Help

Done!

Congratulations! You have successfully installed TimeTrex.

We recommend that you visit our Online University or read our [Administrator Guide](#) to help you get started with TimeTrex. At anytime you can access either from the navigation menu, as shown below.



You can click the **Login** link to login to [TimeTrex](#) now.

You may now **Login** with the user name/password that you created earlier.

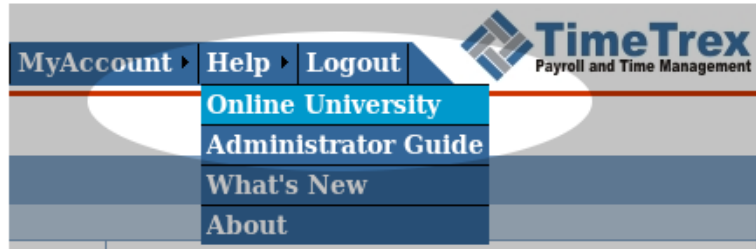
Server response time: 0.785 seconds.
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Done!

Congratulations! You have successfully installed TimeTrex.

We recommend that you visit our Online University or read our [Administrator Guide](#) to help you get started with TimeTrex. At anytime you can access either from the navigation menu, as shown below.



You may now [login](#) with the user name/password that you created earlier.

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 **Secure Login**

Enter the administrator **User Name** and **Password** that you created earlier in the installation process to login to TimeTrex for the first time.

User Name	<input type="text"/>
Password	<input type="password"/>
Language	English <input type="button" value="v"/>

[Forgot Your Password?](#)

Server response time: 0.207 seconds.
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Secure Login

User Name	<input type="text"/>
Password	<input type="password"/>
Language	English <input type="button" value="v"/>

[Forgot Your Password?](#)



Submit

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 Secure Login

User Name	<input type="text"/>
Password	<input type="password"/>
Language	English <input type="button" value="v"/>

[Forgot Your Password?](#)

Server response time: 0.207 seconds.
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Secure Login

User Name	<input type="text" value="john.doe"/>
Password	<input type="password" value="**"/>
Language	<input type="text" value="English"/>

[Forgot Your Password?](#)

Submit

Server response time: 0.207 seconds.
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Secure Login

User Name	<input type="text" value="john.doe"/>
Password	<input type="password" value="****"/>
Language	<input type="text" value="English"/>

[Forgot Your Password?](#)

Submit

Server response time: 0.207 seconds.
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Secure Login

User Name	<input type="text" value="john.doe"/>
Password	<input type="password" value="****"/>
Language	<input type="text" value="English"/>

[Forgot Your Password?](#)

Submit

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TimeTrex - Edit Employee - Mozilla Firefox

File Edit View History Bookmarks Tools

ABC Company - John Doe TimeTrex

In / Out TimeSheet Schedule Admin

Home > Edit Employee

Edit Employee

Welcome to **TimeTrex** since this is your first time logging in, we need you to fill out the following information.

Employee: Doe, John [Wage] [Tax] [PS Amendment] [Prefs] [Bank]

Employee Identification	Contact Information
Company: ABC Company	*First Name: John
Status: Active	Middle Name:
Permission Group: Administrator	*Last Name: Doe
Pay Period Schedule: ..	Sex: MALE
Policy Group: ..	*Home Address (Line 1):
Currency: USD	Home Address (Line 2):
*User Name: john.doe	*City:
*Password:	Country: Canada
*Password (confirm):	Province / State: Alberta
Employee Number: 1	*Postal / Zip Code:
Phone ID:	Work Phone: Ext:
Phone:	*Home Phone:

When you first login you will be asked to enter any remaining contact information (designated by a red asterisk "*") before you can continue to use TimeTrex.

TimeTrex - Edit Employee - Mozilla Firefox

File Edit View History Bookmarks Tools Help

ABC Company - John Doe TimeTrex

[In / Out](#) [TimeSheet](#) [Schedule](#) [Admin](#) [Reports](#) [My Account](#) [Help](#) [Logout](#)


Home > Edit Employee

Edit Employee

Welcome to **TimeTrex** since this is your first time logging in, we need you to fill out the following information.

Employee: Doe, John [\[Wage \]](#) [\[Tax \]](#) [\[PS Amendment \]](#) [\[Prefs \]](#) [\[Bank \]](#)

Employee Identification	
Company:	ABC Company
Status:	Active
Permission Group:	Administrator
Pay Period Schedule:	..
Policy Group:	..
Currency:	USD
*User Name:	john.doe
*Password:	<input type="text"/>
*Password (confirm):	<input type="text"/>
Employee Number:	1
Phone ID:	<input type="text"/>
Phone:	<input type="text"/>
*City:	<input type="text"/>
Country:	Canada
Province / State:	Alberta
*Postal / Zip Code:	<input type="text"/>
Work Phone:	<input type="text"/> Ext: <input type="text"/>
*Home Phone:	<input type="text"/>



Windows Installation

(The End)